



**CONFIDENTIAL**

APPLICATION FOR SOCIAL WORK FIELD PLACEMENT  
PERSONAL DATA

**Please Print in Black**

Name \_\_\_\_\_ Student ID# \_\_\_\_\_ Date \_\_\_\_\_

Mailing Address

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell# ( ) \_\_\_\_\_ Home# ( ) \_\_\_\_\_ Work# ( ) \_\_\_\_\_

DSU Email Address (Required) \_\_\_\_\_

ACADEMIC DATA  
(Check all that apply)

**BSW PROGRAM**

Seniors Only \_\_\_\_\_

**MSW GRADUATE PROGRAM**

Advance Standing \_\_\_\_\_

Full-Time \_\_\_\_\_

Part-Time \_\_\_\_\_

Face to Face Program \_\_\_\_\_

Online Program \_\_\_\_\_

BSW students must be enrolled in the Issues Course to take the Field Instruction I in the fall.  
BSW students must be enrolled in the Senior Seminar Class to take Field Instruction II in the spring.  
BSW students must have your academic advisor sign \_\_\_\_\_

MSW students must take the Practice and Field Courses congruently. If your status is part time you are **NOT** eligible to take the field course your first year in the program and will your second year!

**PLEASE ATTACH YOUR RESUME**

FIELD PLACEMENT INTEREST

**Desired location of field placement**

Please check preferences

New Castle County \_\_\_\_\_ Kent County \_\_\_\_\_ Sussex County \_\_\_\_\_ Out of State (Specify) \_\_\_\_\_

By order of preference, please indicate the type of setting in which you would like to complete your practicum experience (e.g. child welfare, mental health, medical setting, corrections, school, substance abuse, aging, etc.) **Desires of student will be considered; however, they will be expected to accept any viable placement offer.**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

- 1. Many agencies require a criminal background check and/or a copy of your driving record. Any information reported on these may affect a placement in the field. Students must provide the field office with a copy for your criminal record for your student file.
  - a. Do you have a valid driver’s license? Yes \_\_\_\_\_ No \_\_\_\_\_
  - b. Have you ever been arrested of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain briefly \_\_\_\_\_
  - c. Have you ever been convicted of a crime (found guilty)? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain briefly \_\_\_\_\_
  - d. Do you have an open pending case? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain briefly \_\_\_\_\_
  - e. Have you been adjudicated as a juvenile? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain briefly \_\_\_\_\_

***\*\*I have carefully reviewed the information supplied in the application and certify it to be true. Failure to answer honestly will result in dismissal from the Social Work Program\* Signature Required \_\_\_\_\_***

- 2. Do you have reliable transportation? Yes \_\_\_\_\_ No \_\_\_\_\_  
If no, briefly explain how you plan to get to and from your field practicum.

- 3. Are you requesting placement within an agency where you are employed? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please name the agency and give the reason why you are requesting this placement. Before your agency is approved as a placement site, a proposal of the workplace form must be completed which can be found in the field manual online.

- 4. Please describe your situation regarding: (1) release time from your place of employment; (2) any other factors that need to be taken into consideration regarding your placement assignment such as: physical or learning disabilities, learning needs or strengths that should be taken into account in planning your field practicum; and, (3) if you can only do evening and weekend field hours. **(Many agencies do not have weekend and evening hours so please make special accommodations with your job).**